Waiver Request for LGS Student in a COVID-19 Pandemic Essential Laboratory

As a prerequisite to filling out this form to request an exemption for an LGS student to be present in an Emory laboratory during the COVID-19 pandemic mitigation process, please provide formal documentation that the laboratory has been deemed essential following the process established by Emory University in this message: https://www.emory.edu/coronavirus/messages/index.html?m=message-all-managing-research-march-18.

If you have questions about your school or unit's process, refer to your school or unit's guidance.

If you have questions about the LGS process, contact Drs. Cathryn Johnson and Amanda Marie James.

Hi when you submit this form, the owner will be able to see your name and email address.

LGS Students

LGS students should not be assigned as essential lab personnel with on-campus responsibilities. No student may be compelled to come to campus for any purpose. Faculty must be flexible to support remote work arrangements for LGS students.

In the event that a laboratory engaged in essential research activities requires an LGS student to maintain a physical presence in the lab, this must be approved by the Director of Graduate Studies/Program Director, the PI's Department Chair, and the Dean of the Laney Graduate School. The resulting decision will be reported to the PI's School/Unit Dean.
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* Required

Faculty PI Information

1. Faculty PI Name *

[Enter your answer]

2. Faculty PI School & Department (e.g. School of Medicine - Human Genetics) *

[Enter your answer]

LGS Student Information

3. LGS Student Name (submit one form per student) *

[Enter your answer]

4. LGS Student PhD Program *

[Enter your answer]

5. LGS Student's PhD Year in Program *

[Enter your answer]
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★ Required

Determination of LGS Student On-Campus Presence as Essential


"Effective immediately, laboratory researchers should begin a pandemic-mitigation process to suspend and conclude experiments and reduce direct contact study visits with participants for all non-essential, non-critical, on-campus research. The process to wind down these activities should be completed no later than Monday, March 23. Until further notice, only those activities designated by school or unit leaders as essential during this period should be conducted in on-site laboratories.

Emory’s ramp down will include all on-sites research activities, including laboratory and certain human subjects research. Access to laboratories ramping down will be minimal, only to allow maintenance of critical activities, such as completing ongoing research that is at a crucial phase, maintaining animals, and safeguarding unique reagents and essential materials and equipment. Research that is deemed essential/critical during this period by your school or unit leaders may continue—but only upon implementation of stringent social distancing and handwashing precautions. Some examples of research to be designated as essential/critical at this time may include research related to COVID-19, that for which a halt would result in irreversible loss, and other critical and essential research as determined by your school or unit leader to be of substantive benefit."

Provide documentation that demonstrates that the LGS student's tasks are essential/critical to be performed on-campus during this public health emergency. We recognize that all research is important, but not all on-campus lab activities are essential during a public health emergency. The definition of critical and essential only applies to the project and the job function, not to the person. This is in no way a valuation of an individual's contributions to their labs or to Emory.

6. What essential/critical tasks does the LGS student perform, that NO OTHER staff or faculty member could perform, that requires the student to be physically present on-campus during this time? ★

Enter your answer

7. What is the proposed on-campus lab schedule for the LGS student:

   Start and end dates
   Day(s) of the week
   Length of time per day
   Time of day
   Lab location
   Will other individuals be present in the lab at the same time? ★

Enter your answer
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**Approval Uploads**

All attachments are required. Incomplete requests will not be reviewed.

8. Attach the written approval from the Senior Research Officer in your school or unit that this research has been deemed essential/critical. Refer to your school or unit's guidance on who is designated as the Senior Research Officer. One page-limit. *

Upload file

File number limit: 1  Single file size limit: 10MB  Allowed file types: Word, PDF

9. Provide the Senior Research Officer's Emory email address. *

Enter your answer

10. Attach the written consent from the LGS student of the proposed request. One page-limit. *

Upload file

File number limit: 1  Single file size limit: 10MB  Allowed file types: Word, PDF

11. Provide the LGS student's Emory email address. *

Enter your answer
12. Attach the written approval from the Director of Graduate Studies/Program Director. One page-limit. *

Upload file

File number limit: 1  Single file size limit: 10MB  Allowed file types: Word, PDF

13. Provide the Director of Graduate Studies/Program Director's Emory email address. *

Enter your answer

14. Attach the written approval from the PI's Department Chair. One page-limit. *

Upload file

File number limit: 1  Single file size limit: 10MB  Allowed file types: Word, PDF

15. Provide the PI's Department Chair's Emory email address. *

Enter your answer

Next

Decision

By submitting this form, you are affirming that your laboratory has been approved as critical/essential by your school's Senior Research Officer (or designee). You are affirming that the LGS student's on-campus lab activities are critical/essential and that the LGS student is in agreement with the request. In addition, you are affirming that every reasonable precaution has been implemented to comply with standards to mitigate exposure and transmission of COVID-19.

The resulting decision will be reported to the PI’s School/Unit Dean or designee (e.g. SOM Dean's designee is Lisa Carlson).

The LGS Student, PI, Director of Graduate Studies/Program Director, and the PI's Department Chair will be notified of the decision. For GDBBS students, the decision will also be reported to the GDBBS Director.

Send me an email receipt of my responses

Submit